

## **2019 - 2020 Student Parking Application & Vehicle Registration**

Students who wish to secure parking decals for their vehicles must complete the attached application/registration form. Students are to complete all information, sign, have it signed by parent/guardian, and return to the Assistant Principals Office by **Friday May 10, 2019 by 4:00pm**. Students may register one family vehicle and receive one decal for parking space. Available parking spaces will be assigned on an established priority basis or lottery upon receipt of the completed application.

### **Instructions:**

- If you are a rising senior, and would like to be considered for priority registration, the following documentation should be returned to the Assistant Principals Office by Friday May 10, 2019 by 4:00pm. Applications received after May 10<sup>th</sup> will be processed on a first come, first serve basis. Unfortunately, due to limited spots submitting the application does not guarantee a parking permit.
- **Please make sure to submit the following documentation - the front office is not able to make copies.**
  - a fully completed and signed application with e-mail address, signatures, etc.
  - a copy of a valid Georgia Class C or D driver's license (NO LEARNERS PERMITS)
  - a copy of your auto insurance
- **NO** parking decals will be issued if you have book/equipment holds or unpaid media center book fines. All outstanding holds must be cleared before receiving a decal. **NO EXCEPTIONS.**
- When the application is approved and a spot has been assigned, notification will be sent to the parent email on the application. Once you have received an email you may pay online. **DO NOT PAY UNLESS YOU HAVE RECEIVED THIS EMAIL NOTIFICATION!**
- Online payments will be accepted through May 22<sup>nd</sup> ONLY. A link for the credit card payment site will be provided within the email notification. NO checks or cash payments will be accepted until August. .
- Students who pay online by May 22 can pick up parking decals on Tuesdays and Thursdays from 1:00pm to 3:00pm in the front office starting Tuesday June 11, 2019. Please bring in the receipt and student's driver's license.
- Payment by cash and/or check can be made on Wednesday August 7 and Thursday August 8, 2019 from 1:00pm till 3:00pm in the Assistant Principals' office. Remaining decals can be picked up at this time as well.

**Students who paid online must bring their receipt and driver's license when picking up decal.**

### **Important Information:**

- Students may only register one family vehicle and receive one parking decal/space.
- Roswell High School will NOT be responsible for ANY situations (accidents/theft/etc.) which occur in the parking lots.
- No refunds will be made for revoked parking.
- There is a \$5.00 fee to replace any lost or misplaced parking decals. Damaged decals due to accidents, broken windshields or change of original vehicle will be replaced at no charge.
- Please see the Parking Permit Application packet for additional rules and regulations.

**INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED!!**

**2019 - 2020 Student Parking Application & Vehicle Registration**

**TO BE COMPLETED BY APPLICANT:**

**Please print clearly**

2019 -2020 Grade: \_\_\_\_\_

Name: \_\_\_\_\_ DOB: \_\_\_\_\_ Date: \_\_\_\_\_

Applicant's Driver's License #: \_\_\_\_\_ State: \_\_\_\_\_

Insurance Company: \_\_\_\_\_ Policy #: \_\_\_\_\_

Year: \_\_\_\_\_ Make: \_\_\_\_\_ Model: \_\_\_\_\_ Color: \_\_\_\_\_

Vehicle Identification Number: \_\_\_\_\_ Georgia Vehicle Tag #: \_\_\_\_\_

After reading and understanding the regulations, the undersigned agrees to these regulations and further acknowledges that permission to drive and/or park an automobile on any Fulton County Schools campus is a privilege and not a right. In consideration of such privilege, the undersigned expressly consents to any searches of the above-described vehicle or any other vehicles driven by applicant by administrators of the Fulton County School District for any reason at any time while said vehicle(s) is on school property.

The undersigned hereby releases the Fulton County School District and its employees from any and all damages to persons or property during its use of parking and lot facilities on campus or during school fundraising events. The undersigned also agrees to indemnify and hold harmless the District and its agents, against any and all claims which may be made against the District, or its agents, for property damage or personal injuries sustained by any persons, groups or organizations and their privies which may result from the use of said parking and lot facilities. The undersigned shall agree to indemnify the District for any and all claims against the Fulton County School District or any of its agents, servants, volunteers, or employees, however caused.

Driver/Applicant Signature: \_\_\_\_\_ Driver E-Mail: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Parent E-Mail: \_\_\_\_\_

Vehicle Owner Signature: \_\_\_\_\_

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**TO BE COMPLETED BY THE SCHOOL**

Full School Year: \_\_\_\_\_ First Semester: \_\_\_\_\_ Second Semester: \_\_\_\_\_

Georgia Driver's License Verified By: \_\_\_\_\_ Insurance Verified By: \_\_\_\_\_

Space Number: \_\_\_\_\_ Date Issued: \_\_\_\_\_

Approved By: \_\_\_\_\_

## Parking Rules and Regulations 2019 -2020

This application is for registering a vehicle by student, faculty, and/or staff for the purpose of securing a parking permit. The Fulton County School District and the Roswell High School Principal allows student parking permits to be issued upon completion of application and payment of a parking fee. Rules and regulations pertaining to parking and operation of vehicles are contained herein. Completion of this application shall be construed as acceptance of the parking and operation rules and regulations. Students who elect to drive a vehicle shall complete this application form with all applicable parent or guardian signatures. All copies shall be returned to the school.

The following rules and regulations will be observed at all times:

- I. Each person who chooses to park at a Fulton County High School or a designated site during normal school day hours must obtain a parking permit. A designated parking space will be assigned or an area will be designated for approved parking. Any and all parking permits must be completely visible from outside the vehicle.
- II. Proof of insurance and a current Georgia Driver's License, as required by state law, is required prior to the assignment of a parking space.
- III. No permit may be altered, transferred or sold to another student for any reason.
- IV. Priority in assignment of parking spaces will be established by the local school administration.
- V. The student code of conduct will apply to all campus events and all parking locations approved and provided by the local school, school support organizations, or the School District.
- VI. The driver/owner of any vehicle will be responsible for the use of his/her vehicle and for any results of such use.
- VII. All students will be subject to the Fulton County Schools discipline consequences that include but are not limited to reports to law enforcement, in-school suspension, out-of-school suspension and expulsion.
- VIII. Students who park at off-campus locations which operate as fund raisers for the school or school boosters are considered school activities. All behavior code provisions will apply in these parking lots.
- IX. Student vehicles are subject to search. The School Police Department and the school administration reserve the right to patrol all campus parking lots with the purpose of providing security and enforcing state law and District and school procedure. K9 units also routinely sweep parking lots. If you are not comfortable with your vehicle being searched, do not register for a parking permit or park in any lot designated for use.
- X. Parking and traffic violations on campus subject to the discipline consequences include but are not limited to: parking an unregistered vehicle on campus, parking in the fire lane or handicap spaces, parking in entrance or exits of parking lots, failing to stop for "Stop" signs, giving false information or falsely registering a vehicle, parking in another students parking space, exceeding the 15 mile per hour speed limit, all applicable state law, traffic law and local ordinances.
- XI. The local School Principal is authorized to take action designed to prevent a student's cutting of class or nonattendance contrary to law and Board policy regarding truancy. To emphasize the importance of being on time to school, or remaining at school, and attendance at school, the Principal or his/her designee may suspend or revoke a student's parking privileges based on excessive tardiness or the unauthorized departure from school.
- XII. A students parking permit may be suspended or revoked at any time due to a violation of the code of conduct or law.
- XIII. There will be no refund for the cost of a parking permit that has been suspended or revoked by the Principal. At the conclusion of the suspension, the student may reapply (with permission from the school Principal) and purchase a permit if parking spaces are available.
- XIV. Fulton County Schools shall not be responsible for losses or damage to the property of users; including vehicles and contents thereof, of its facilities or any loss resulting in bodily injury.

## **2019 -2020 PARKING ELIGIBILITY AND STIPULATIONS**

### **ELIGIBILITY:**

Seniors will receive first priority if the form is turned in by **May 10, 2019**. Forms are to be returned to the Assistant Principals Office by **Friday May 10, 2019 by 4:00 P.M.** Students must submit a completed application, a copy of a valid Georgia driver's license and a copy of proof of insurance. *Students who were assigned more than two (2) Friday Opportunity School assignment, were suspended in-school or out-of-school for (1) or more days, or were absent more than ten (10) days during their sophomore or junior year will not receive first priority but may submit their names to the lottery. If approved, in order to pick up your decal you must have either your online payment receipt, cash/check in the amount of \$100.00. If not pre-paid, a check or cash will be due when parking decals are issued Wednesday August 7 and Thursday August 8 from 1:00pm – 3:00pm in the Assistant Principal's office.*

### **ADDITIONAL STIPULATIONS:**

Only one parking space per family will be issued initially, not including faculty/staff. After all seniors and juniors have been issued parking spaces, a second parking space may be issued to a qualified senior or junior in the same family. *A parking space is not transferable to another student, i.e. a student may not allow another person to use his or her space at any time during the school day.* If a student's parking space is revoked, there will be no refund. No parking space will be issued until all holds (textbook, equipment, media center) are cleared.

**Those applications not assigned parking spaces will be held for assignment when vacancies occur.**

### **REVOKED PARKING:**

A parking space may be revoked for the remainder of the year if the student has received:

1. One (1) in-school suspension per year.
2. One (1) out-of-school suspension per year.
3. Two (2) Friday schools per year.
4. Driving recklessly so as to endanger life or property
5. Allowing someone else to park in your parking space.
6. If you receive a cumulative total of 7 or more unexcused tardies to school during the school year. Students will not be eligible to reapply for on campus parking for the remainder of the school year. Students are encouraged to arrive on campus before the beginning of the school day. Weather and traffic conditions are not acceptable reasons for being tardy to school.

**PARKING WILL BE REVOKED IMMEDIATELY as the result of leaving campus without permission.**

**\*The administration may revoke parking privileges of any student for reasons related to safety.**

**\*\*\*If you park on campus after your parking has been revoked, your car will be TOWED.**

### **PARKING COST:**

May 10, 2019     \$100.00